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# **Operating Instructions**

## **For HS-2000-B Business Card Slitter**

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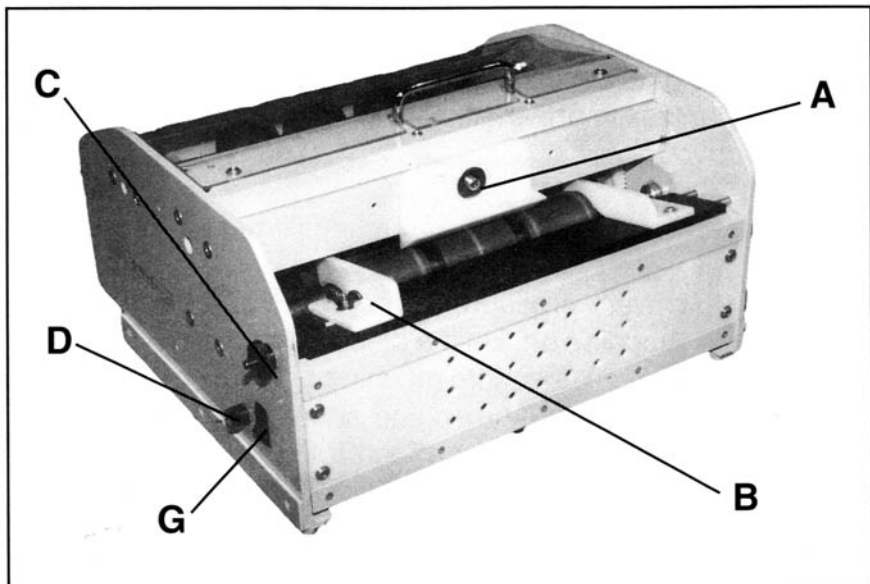
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## INTRODUCTION

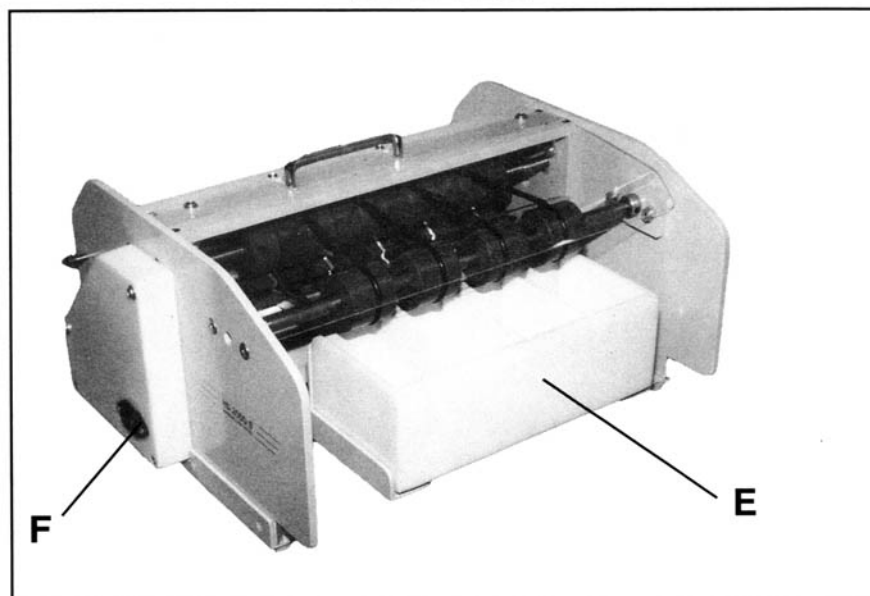
The **HS-2000-B** is designed to cut business cards printed 4-up on 3 1/2 x 8 1/2 card stock. For a quality cut, card stock must be square and all the same length. Printing must be square with the card stock. Cards printed in thermography must be held flat for a straight cut. If stock is curled after printing, run with the curl down. For raised letter printing it may be best to run cards upside down.

- A - FEED GATE**
  
- B - ADJUSTABLE END GUIDE**
  
- C - OFF REGISTER LOCK**
  
- D - FUSE FGC-3 AMP.**
  
- E - CARD BINS**
  
- F - POWER CORD RECEPTACLE**
  
- G - ON/OFF SWITCH**

## FRONT VIEW



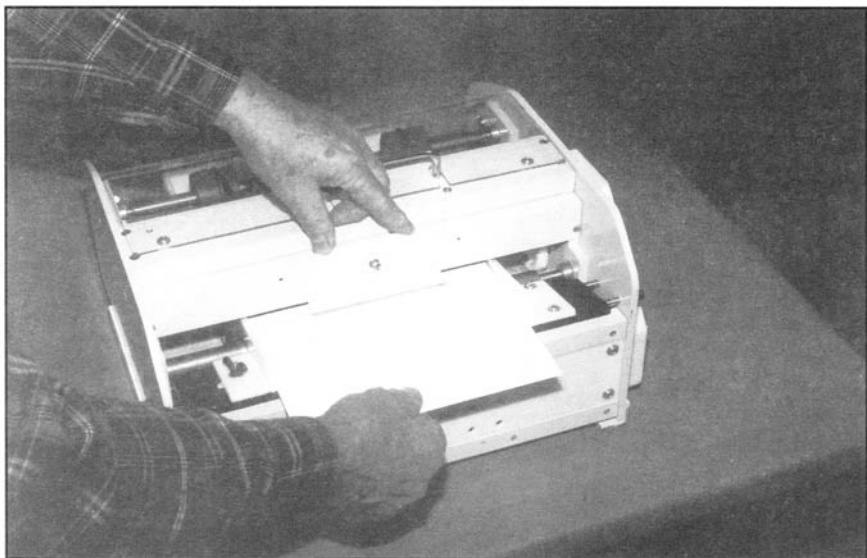
## REAR VIEW



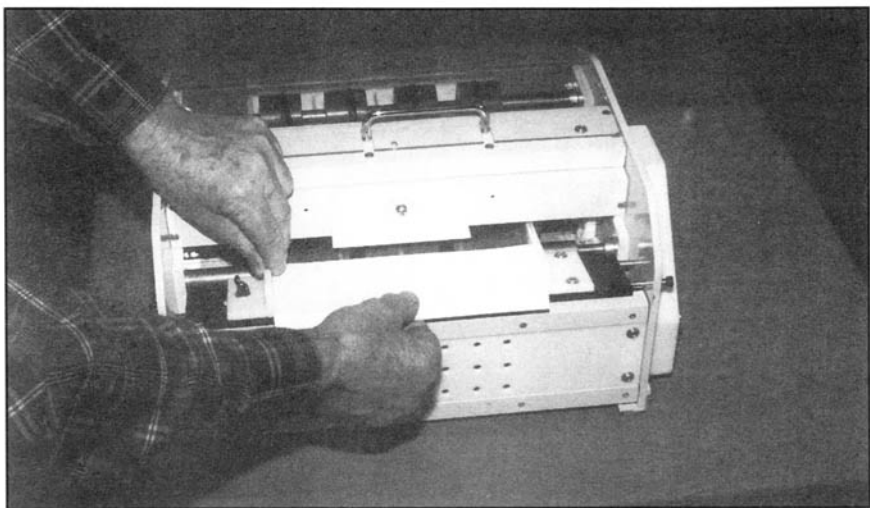
# OPERATING INSTRUCTIONS

- (1) The feed gate is set at the factory. It is not necessary to adjust unless more than one card at a time is feeding through.

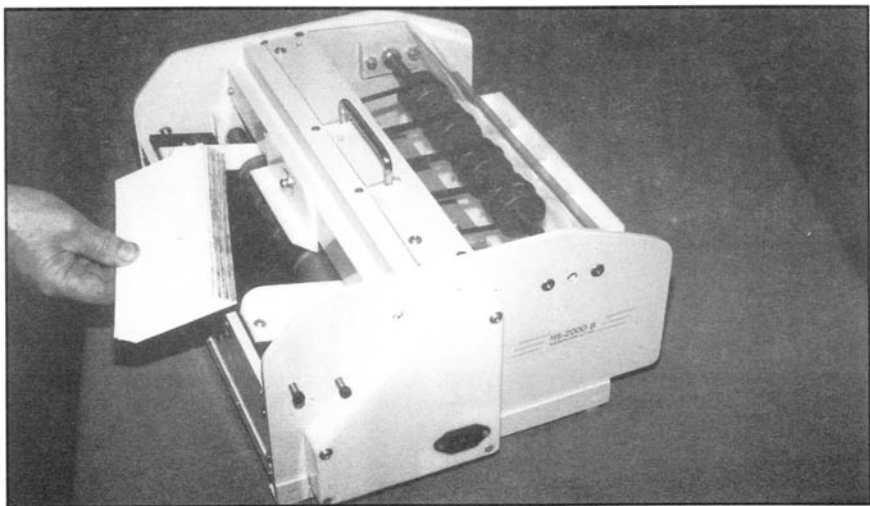
To adjust feed gate loosen mounting screws on feed gate. Insert a piece of 80lb cover stock under the gate. With slight downward pressure on feed gate tighten screw. To test, turn machine on. Hold a piece of card stock between thumb and finger, feed into machine holding onto one end. If gate is set correctly machine should have firm steady pull on stock but not rub on feed roll "O" rings with stock removed. If gate is set too loose cards may not cut straight.



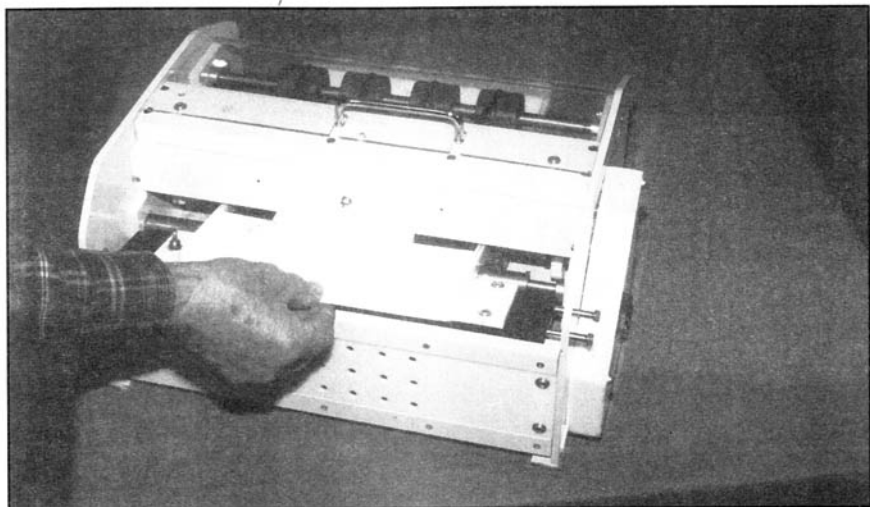
- (2) To adjust end guide (B) Take a 1/2" thick stack of card stock, tap on flat surface until even. Insert cards between guides and adjust until deck just moves freely. Too tight may effect feeding. Do not try to set up with a single card. Use a stack of cards at least a 1/2" thick.



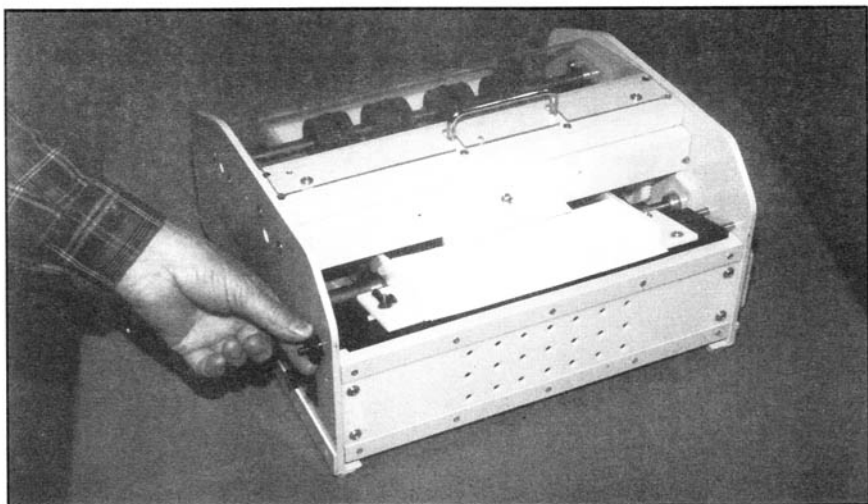
- (3) To start feeding operation fan the deck top to rear to conform to angle of feed gate as shown in picture.



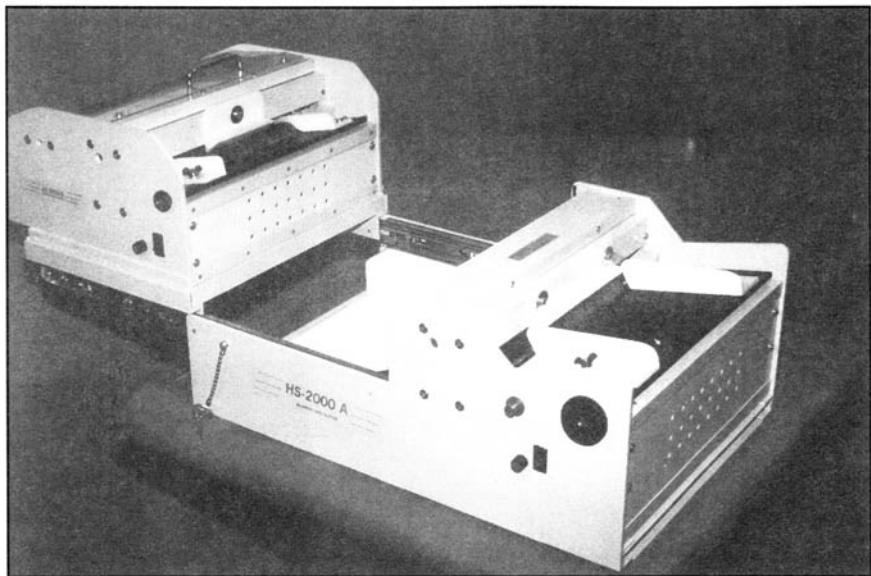
- (4) Insert a 1/2" thick deck of cards and press firmly against the feed gate. Cards will automatically feed through one card at a time.



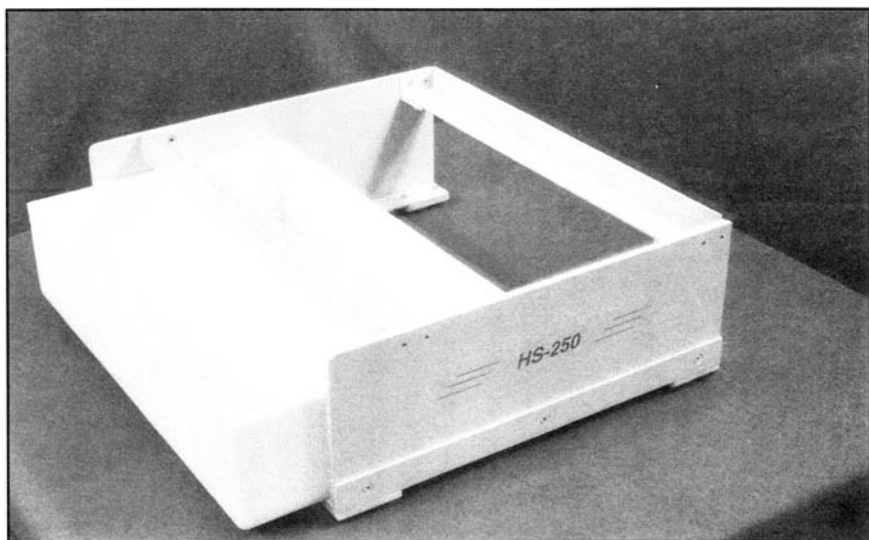
- (5) Off register when cards have been printed slightly off to the left or right of center, use the off register adjustment to compensate. Turn knob (C) clockwise or counter clockwise as necessary.



The **HS-2000-B** shown in the extended position mounted on the HS-2000-A. In this 10-Up or 12-Up format the 2000-B utilizes the lower unit to catch the trim. The 2000-B may be used as a hi-speed 4-up slitter by purchasing the HS-250 which is a separate base with trim bin

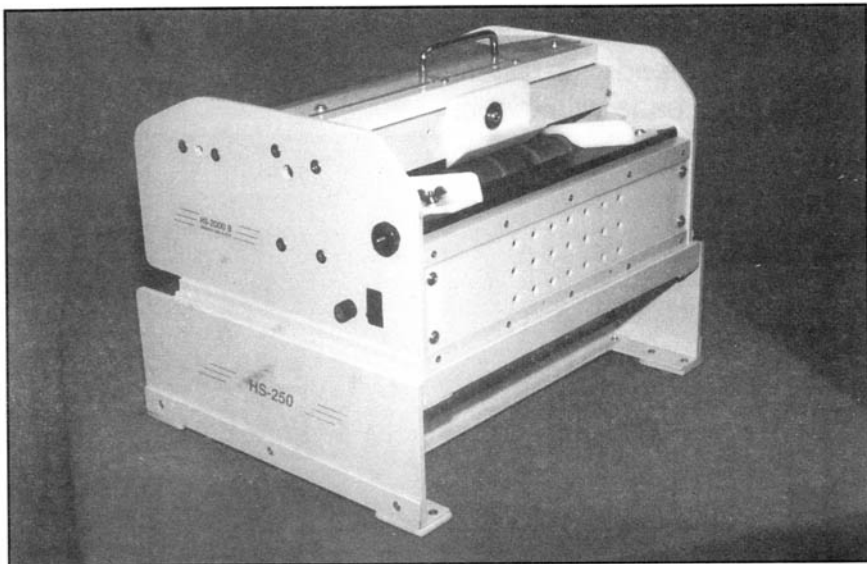


The HS-250 Base and Trim Bin for HS-2000-B used as 4-up format.

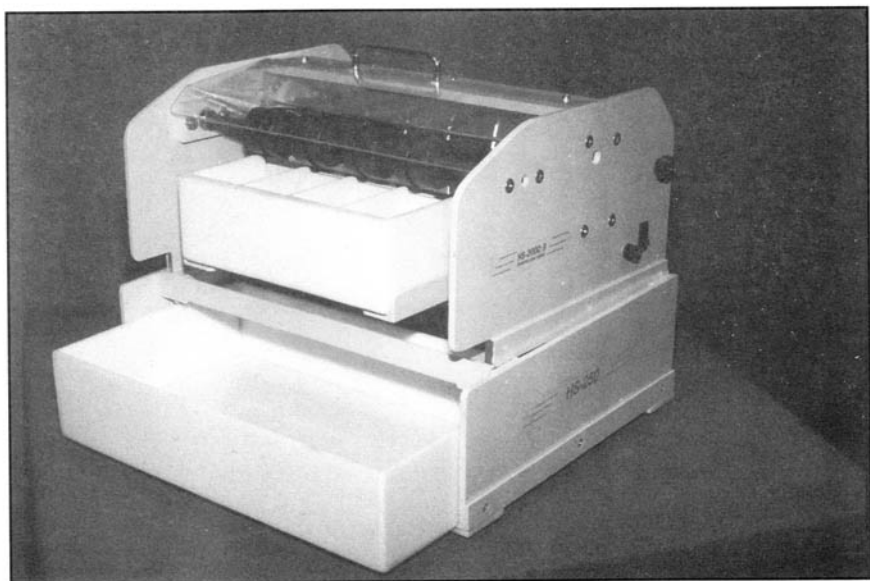




**HS-2000-B** shown mounted on **HS-250** base with trim bin.

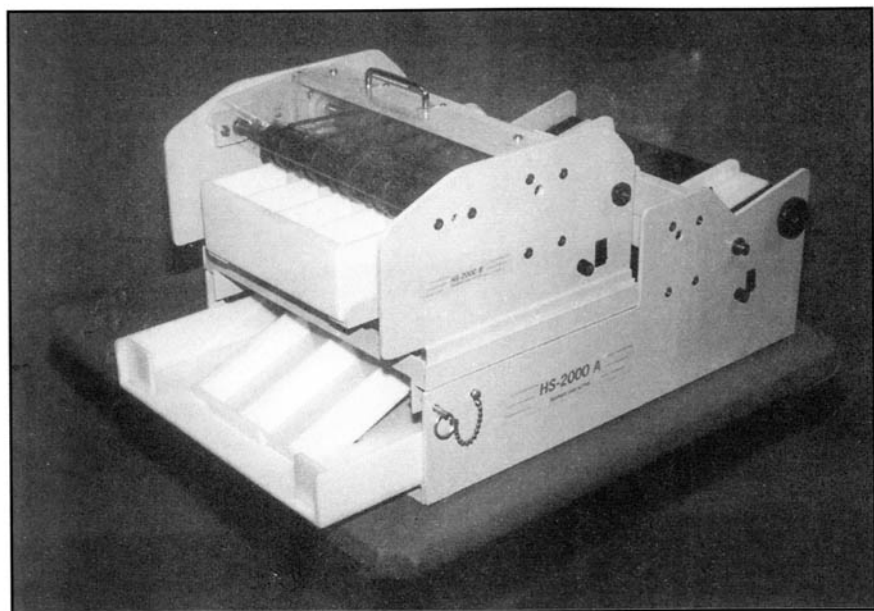


Rear view of **HS-2000-B** mounted on **HS-250** base.



The **HS-2000-B** (upper unit) utilizes the lower unit's trim bin, and should be operated in the closed position.

To empty, lower unit trim bin, remove card catcher and slide out rear of machine.



# **WARNING**

## **FOR YOUR SAFETY - READ AND FOLLOW INSTRUCTIONS**

When using electric equipment basic safety precautions should always be followed to reduce the risk of fire, electric shock and personal injury.

## **AVOID DANGEROUS ENVIRONMENT**

Don't expose machine to rain and do not use in damp or wet locations. This machine should be grounded while in use to protect the operator from electric shock.

## **HANDI-SLITTER**

This slitter is equipped with a three conductor cord and three prong grounding type plug. The green conductor in the machine and power cord is the grounding conductor.

## **HANDI-SLITTER**

This slitter is designed to operate on 115 volts AC. Plugging machine into any other power source will damage machine.

## **DURING OPERATION**

Keep hands and fingers clear of moving parts. Do not operate machine any guards removed.