
Operating Instructions

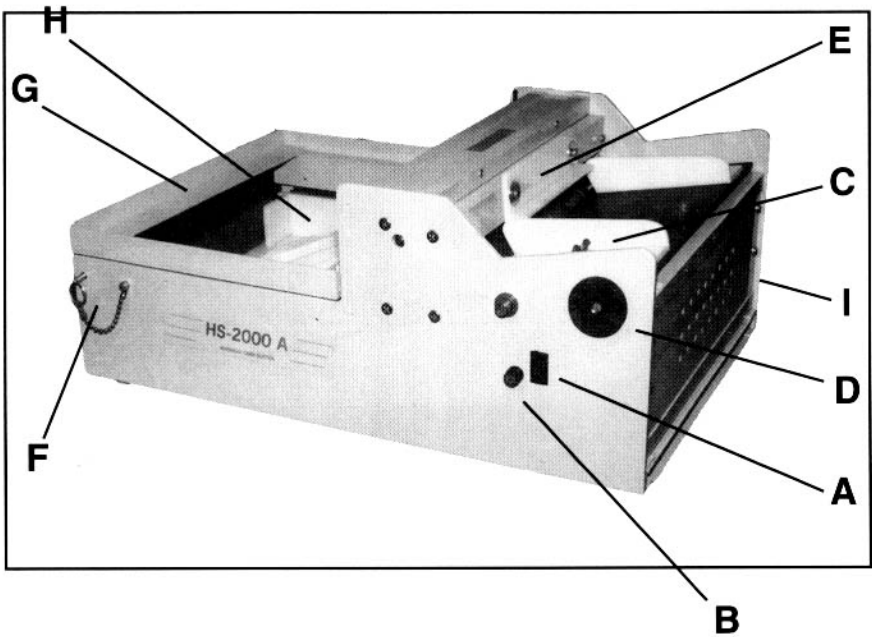
For HS-2000-A Business Card Slitter

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HS-2000-A INTRODUCTION

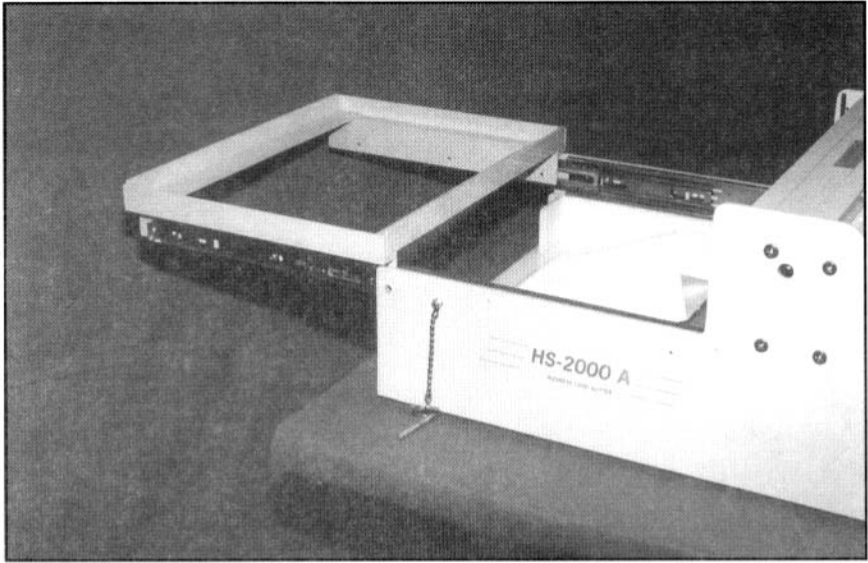
The **HS-2000-A** is the lower unit of our 10 or 12-up business card slitter. It is designed to cut card stock with a 12-up format into 3 each 3-1/2"x8-1/2" pieces with a 1/4" trim on each side. It will accept piggyback the HS-2000-B, the HS-440, or the HS-442 card slitters which uses a 4-up format to complete the cut from 3-1/2" x 8-1/2" to the finished card size of 3-1/2"x2". Both upper and lower units are equipped with automatic feed and off register adjustments.

- A - ON/OFF SWITCH**
- B - FUSE HOLDER AGC 3 AMP**
- C - ADJUSTABLE END GUIDE**
- D - OFF REGISTER KNOB**
- E - FEED GATE**
- F - CARRIER TRAY LOCK**
- G - CARRIER TRAY**
- H - CARD BINS AND TRIM BIN**
- I - POWER CORD RECEPTACLE**



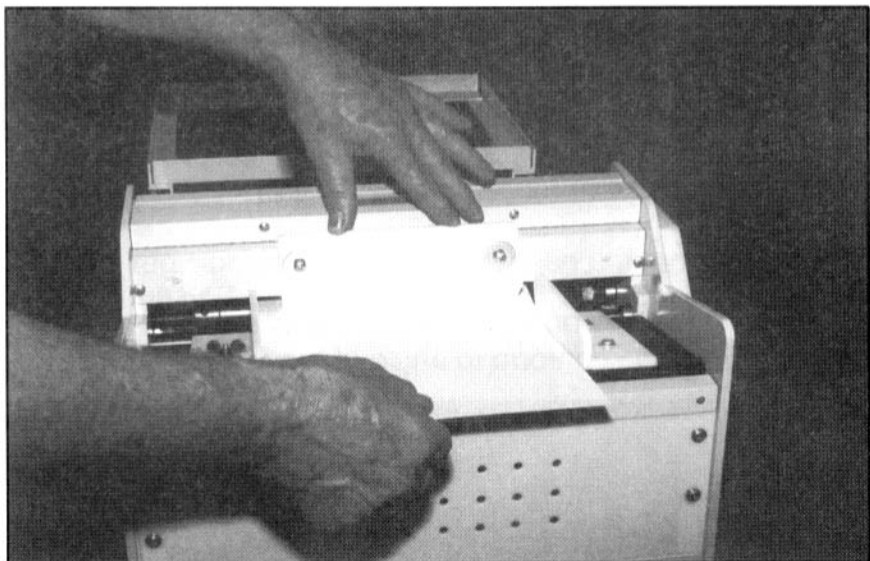
OPERATING INSTRUCTIONS

- (1) Remove pin from carrier tray and move to extended position.

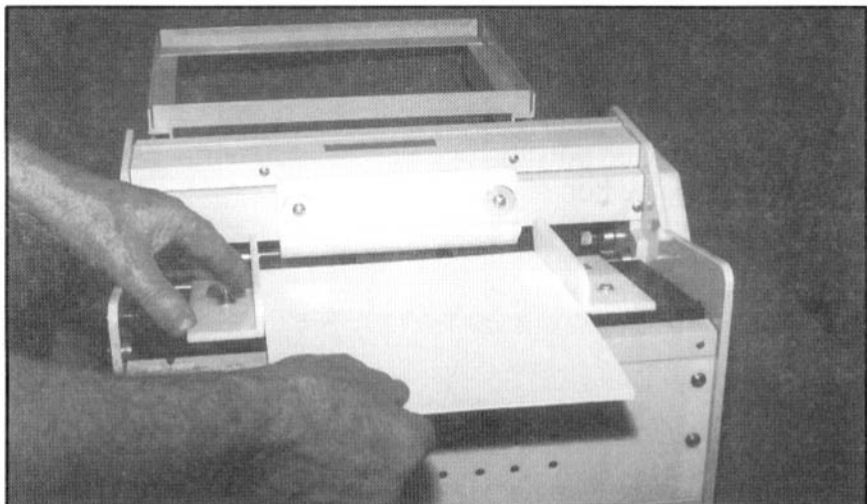


(2) The feed gate is set at the factory. It is not necessary to adjust unless more than one card at a time is feeding through.

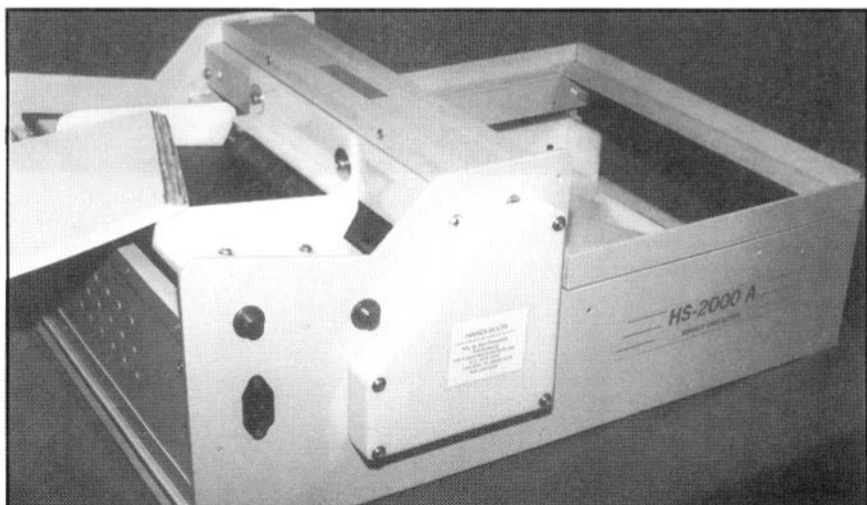
To adjust feed gate loosen mounting screws on feed gate. Insert a piece of 80lb cover stock under the gate. (see photo) with slight downward pressure on feed gate tighten screws. To test, turn machine on. Hold a piece of card stock between thumb and finger, feed into machine holding onto one end. If gate is set correctly machine should have firm steady pull on stock but not rub on feed roll "O" rings with stock removed. If gate is set too loose cards may not cut straight.



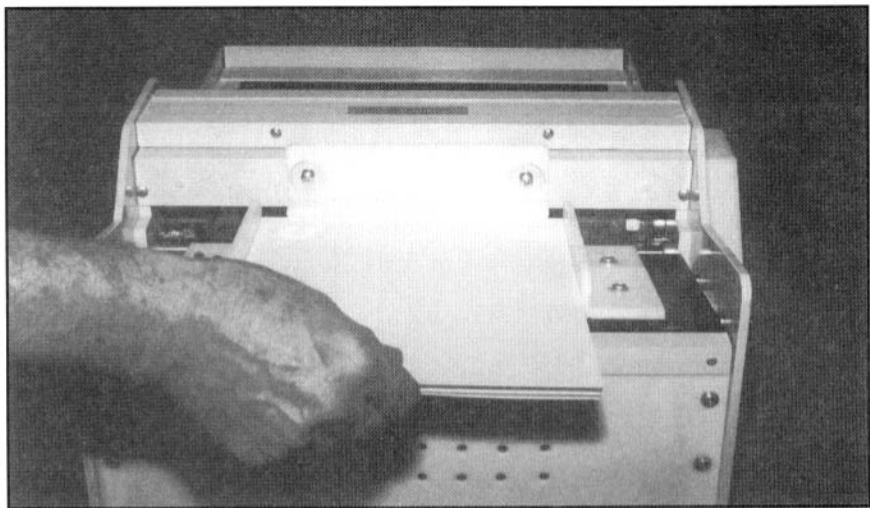
- (3) To adjust end guide (C) for feed and paper stock take a 1/2" thick stack of cards, tap on flat surface until even. Insert between guides and adjust until card deck just moves freely. Too tight may affect feeding. Do not try to set up with a single card. Use a stack of cards at least 1/2" thick.



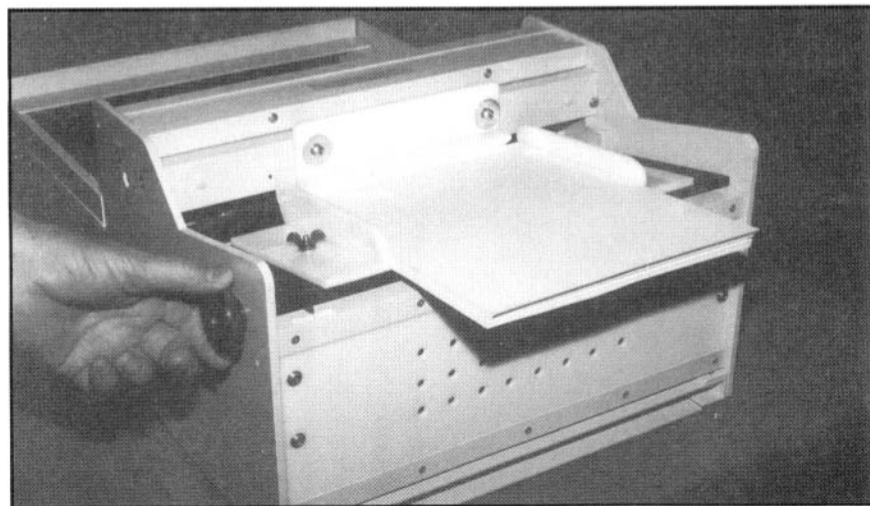
- (4) To start feeding operation fan stack of cards top to rear (see photo) to conform to angle of feed gate.



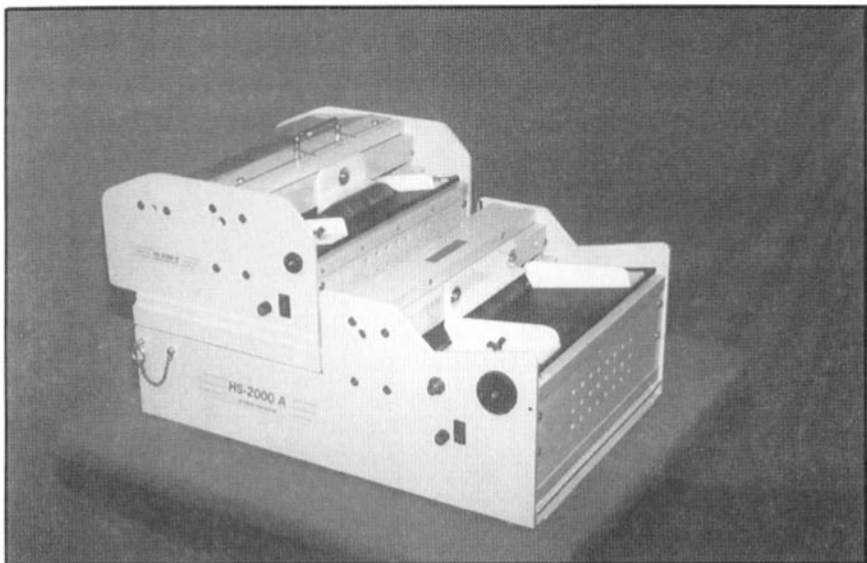
- (5) Insert stack of cards approx. 1/2" thick, press firmly against the feed gate. Keep thumb on top of deck and slight inward pressure with index finger to ensure constant feeding. For best results run a stack about 1/2" thick and retrieve from bins before running another deck.



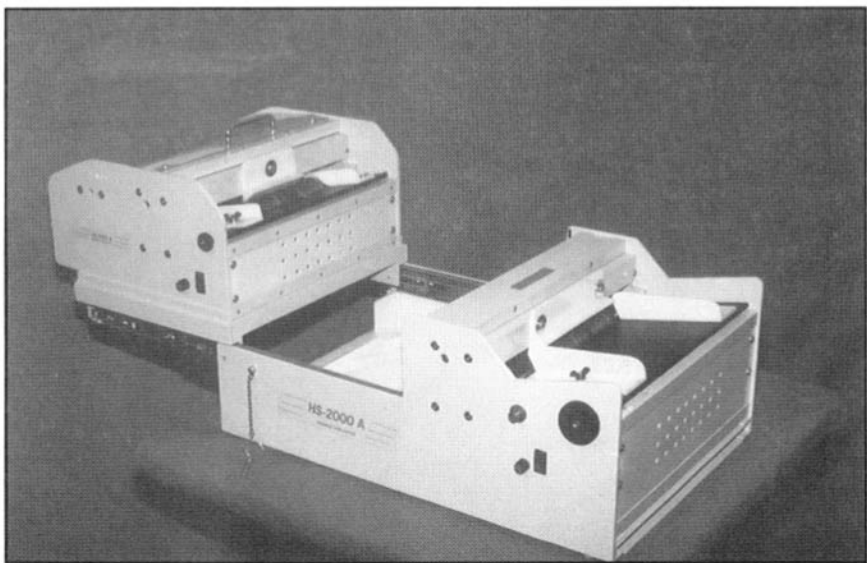
- (6) Off register, when cards have been printed slightly off to the left or right of center, use the off register adjustment to compensate. Turn knob (D) clockwise or counter lockwise as necessary.



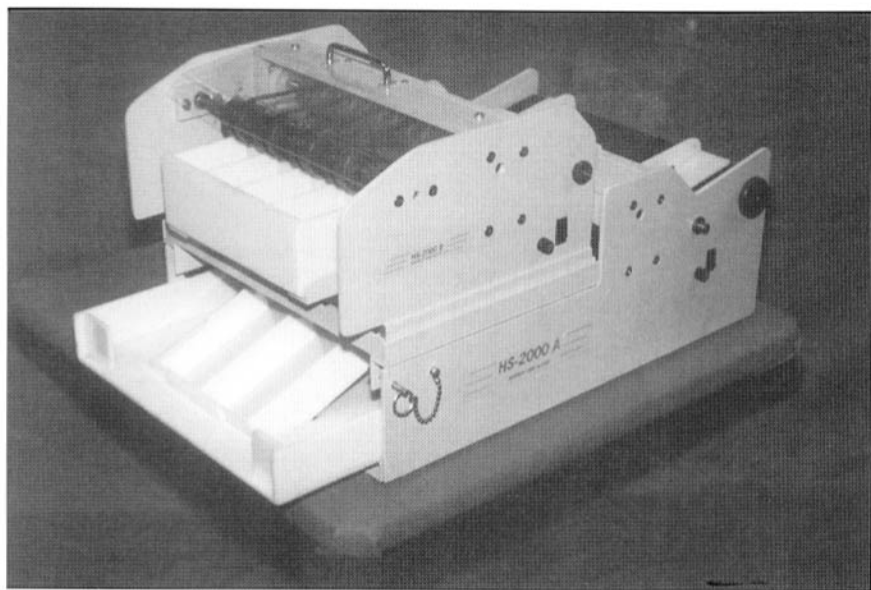
HS-2000-A with **HS-2000-B** installed completes the 10-up or 12-up format.



With top unit in extended position.



The **HS-2000-B** (upper unit) utilizes the lower unit's trim bin, and should be operated in the closed position. To empty, lower unit trim bin, remove card catcher and slide out rear of machine.



WARNING

FOR YOUR SAFETY - READ AND FOLLOW INSTRUCTIONS

When using electric equipment basic safety precautions should always be followed to reduce the risk of fire, electric shock and personal injury.

AVOID DANGEROUS ENVIRONMENT

Don't expose machine to rain and do not use in damp or wet locations. This machine should be grounded while in use to protect the operator from electric shock.

HANDI-SLITTER

This slitter is equipped with a three conductor cord and three prong grounding type plug. The green conductor in the machine and power cord is the grounding conductor.

HANDI-SLITTER

This slitter is designed to operate on 115 volts AC. Plugging machine into any other power source will damage machine.

DURING OPERATION

Keep hands and fingers clear of moving parts. Do not operate machine with slide cover or any guards removed.